



# Eng. Ayman Kaifi

Life Coach – Talent Management –  
Training & Development

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## Address

KSA - Jeddah

### Eng. Ayman's Value Proposition:

Over 25 years of experience in training and teaching, I hold my passion and drive in training management, talent incubation and development, to help them how to identifying goals and values, enhancing the use of experience and emotional intelligence, as well as developing new skills and approach in preparation for starting career life.

### Experience Areas

Coaching & mentoring, Talent Incubator, Talent Developer, Teaching & Training, Entrepreneur, continuous improvement & Quality, Leadership & Management, Systems & Electronic Circuit .

## ● Most Important Achievements

- Author of the book (Design of electronic circuits by computer) teaching taught in Saudi universities.
- Author of the book (5s - a workplace organization process).
- Founder of many companies that aim to learn, develop and embrace talent.
- Supervision of students' technical graduation projects (number) over 10 years.

## ● Education

### Master Degree

Engineering Micro-Electromechanical System MEMS

Griffith University, Australia 2006

### Master Degree

Business Administration MBA

Arab Academy for Science, Egypt 2003

## ● Work Experience:

### Co-Founder

International Skills Company (2018 –Till Now)

Achievements:

- The most significant accomplishment is validating that the product and service we have built aligned with our target market is (kids from 10- 13 years old).
- The goal for the first year is to prove that there is a market/need for the company's Idea and services. If it doesn't grow on its own, then probably I need to tweak it and adjust my initial idea.
- Set and achieve KPIs for the first 3 years: Users should bring users. Users should come back.

### **Executive manager**

Xaab Training Center (2011 –2013)

Achievements:

- Held many public courses and trained more than 4000 trainees within 4 years.
- Contract with the most famous trainers who are able to hold mass sessions at the level of Makkah region.
- Access to a high rate of satisfaction of trainees from the general courses up to 95%.

### **Supervisor Specialist**

Council Technical and Vocational Training (2009 –2011)

Industrial Electronic Technology

Achievements

- Provide direct supervision to trainers. Provide feedback to training supervisor/manager on performance reviews
- Manage Technical and trainer Lead Team to perform the technical solution implementation and delivery for the trainee's projects in our identity

### **Senior Lecturer**

Communication and Electronics College (2008 –Till Now)

Industrial Electronics Dept.

Achievements

I believe that my greatest achievement as a Senior Lecturer is being a wholesome person. A person who teaches and be able to be appreciated, listen to and value to the students who gain so much by learning what I have taught. Being wholesome means a participant in the society or community that needed education and being a skilled teacher helps me to contribute my knowledge in a given task.

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### **Vice Dean of Education and Training**

Communication and Electronics College (2006 –2008)

Industrial Electronics Dept.

Achievements

- Supervise and lead the project of converting the college library into an electronic library (Classification, indexing and content management) within 6 Month
- Establish and supervise to conduct electronic test using Black Board and Model
- Manage (Quran Memorizing) Program for student Which aims to support the spiritual side of students and associate
- Lead the establishment of the community service program to support part-time people, setting policies, procedures and execution plans.
- Lead the establishment of (Ideal Trainer Award), setting criteria and Key Performance Indicators, conducting 360 degree feedback.
- Conduct TOT courses for faculty members and focus on practical application

### **Lecturer and Trainer**

Communication and Electronics College (1999 –2006)

Industrial Electronics Dept.

Achievements

- Supervise & valuate the project of linking the college to the internet via satellite.
- Co-author an educational book for Saudi universities book (Computer Aided Design of electronic circuits

### **Trainer**

Vocational Training Center (1994 –1999)

Audio and Video Electronics Dept.

## ● Most Important Achievements

### Entrepreneurial Training Courses

- Industry life skills
- Success Story
- Quality and standards development and training center
- Effective marketing development and training center
- Problems and Solutions Computer development and training center

### Educational Training Courses

- Diploma in neural linguistic programming
- Kinds of people and the secrets of the face
- Energetic chi
- Strong personalities
- Creative Teaching
- English conversation skills developed
- Advanced electronics and electronic training
- International communications
- Objective thinking development and training center
- Systematic change Industrial and Vocational Training Institute
- Accreditation academic institution
- Quality in Education

### Technical Training courses

- Basics Digital integrated circuits
- Introduction to the Internet
- Cooperative Training - Computer Maintenance in STC
- Advanced electronics and electronic training

## ● Certificates of Thanks and Appreciation

- A certificate of thanks and appreciation to the mandate of the Agency for Training School of Communications and Electronics - 2009
- Overseeing the conduct of the tests at the Institute National Institute Faisal secondary 2007
- Written and preparing scientific Training Material Industrial Electronics Department, Faculty of Communications and Electronics in Jeddah 2002
- Implementation of the program the basics of electronics vocational training center in Mecca 2002
- Contribute at the crossroads of the first Mecca for talented management education Holy Capital 2001
- Supervision of the Cultural Competition Vocational Training Center in Makkah 1999